

# Liaison with the Serious Organised Crime Agency (SOCA)

## Liaison with the Serious Organised Crime Agency (SOCA)

### About this guidance

<a href="#">About this guidance</a> <a href="#">Workflow process</a> <a href="#">Cases already allocated to a CCD case owner</a> <a href="#">Benefits of liaison with SOCA</a>	<p>This guidance tells criminal casework directorate (CCD) staff about liaising with the Serious Organised Crime Agency (SOCA), to help facilitate effective sharing of criminality information between government departments.</p> <p>The SOCA was formed in 2006 as a result of the Serious Organised Crime and Police Act (2005) and merged with the Asset Recovery Agency in April 2008.</p> <p>The agency tackles serious organised crime including:</p> <ul style="list-style-type: none"><li>• class A drugs</li><li>• people smuggling</li><li>• human trafficking</li><li>• gun crime</li><li>• fraud</li><li>• computer crime</li><li>• money laundering, and</li><li>• organised immigration crime.</li></ul> <p>It works with other government departments in effective sharing of criminality information.</p> <p>Where appropriate, you can email SOCA, see related link: Email SOCA.</p> <p>Changes to this guidance – This page tells you what has changed since the previous version of this guidance.</p> <p>Contact - This page explains who to contact for more help if your senior caseworker or line manager can't answer your question.</p> <p>Information owner – This page tells you about this version of the guidance and who owns it.</p>	<p><b>In this section</b></p> <p><a href="#">Changes to this guidance</a></p> <p><a href="#">Contact</a></p> <p><a href="#">Information owner</a></p> <p>Links to staff intranet removed</p>
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	Safeguard and promote child welfare – This page explains your duty to safeguard and promote the welfare of children and tells you where to find more information.	
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## Liaison with the Serious Organised Crime Agency (SOCA)

### Changes to this guidance

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This page lists the changes to the liaison with the Serious Organised Crime Agency (SOCA) guidance, with the most recent at the top.

Date of the change	Details of the change
22 April 2013	Six month review by the modernised guidance team: <ul style="list-style-type: none"><li>• Benefits to the UK Border Agency:<ul style="list-style-type: none"><li>○ page name changed to 'Benefits of liaison with SOCA'</li></ul></li><li>• Minor housekeeping changes.</li></ul>
23 October 2012	Six month review by the modernised guidance team: <ul style="list-style-type: none"><li>• No changes made.</li></ul>
	For previous changes to this guidance you will find all earlier versions in the archive. See related link: Public protection - archive.

**Related links**

[Benefits of liaison with SOCA](#)

**See also**

[Contact](#)

[Information owner](#)

Links to staff intranet removed

## Liaison with the Serious Organised Crime Agency (SOCA)

### Workflow process

<a href="#">About this guidance</a> <a href="#">Workflow process</a> <a href="#">Cases already allocated to a CCD case owner</a> <a href="#">Benefits of liaison with SOCA</a>	<p>This page tells you about the process followed by the criminal casework directorate (CCD) workflow team when they are contacted by the Serious Organised Crime Agency (SOCA).</p> <p>The process is for cases where SOCA has an interest.</p> <p>Following the initial contact from SOCA, you must:</p> <ul style="list-style-type: none"><li>• Make a note of SOCA's interest on the CID special conditions screen.</li><li>• Locate the Home Office file and attach the SOCA minute sheet or, if the file is no longer in CCD workflow, ask the relevant team to attach the SOCA minute sheet to the top right hand side of the Home Office file.</li><li>• The SOCA minute sheet can be accessed by CCD staff through the CID document generator. The ICD number is: ICD.4353.</li></ul> <p>The SOCA notification may also include information that the foreign national offender (FNO) is the subject of confiscation proceedings.</p>	<b>Related links</b> Links to staff intranet removed
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## Liaison with the Serious Organised Crime Agency (SOCA)

### Cases already allocated to a CCD case owner

<a href="#">About this guidance</a> <a href="#">Workflow process</a> <a href="#">Cases already allocated to a CCD case owner</a> <a href="#">Benefits of liaison with SOCA</a>	<p>This page tells you about the procedure to follow when a case has already been allocated to a criminal casework directorate (CCD) case owner, and the Serious Organised Crime Agency (SOCA) expresses an interest.</p> <p>If a case has already been allocated to a CCD case owner when SOCA expresses an interest in it, the case owner's details must be identified and passed to SOCA so they may liaise directly with them.</p> <p>When they receive a file with the SOCA minute sheet attached or where one is to be attached, the CCD case owner must immediately contact SOCA Centurion Branch, by email, see related link: Email SOCA, passing on the following details:</p> <ul style="list-style-type: none"><li>• CCD case owner details, including telephone number and email address.</li><li>• The full name of the foreign national offender (FNO) and their individual Home Office reference number.</li><li>• An update on how the case is progressing.</li></ul> <p>SOCA must also be provided with an update in the following circumstances:</p> <ul style="list-style-type: none"><li>• When a decision is taken to proceed to deportation.</li><li>• If a decision is made not to proceed to deportation, the CCD case owner must contact SOCA who may have information which could change that decision.</li><li>• When the FNO is notified of the intention to deport.</li><li>• When notice of an appeal against deportation is received.</li><li>• When the results of the appeal are known.</li><li>• When or if the FNO is granted Immigration and Asylum Chamber (IAC) bail and any restrictions.</li><li>• When a deportation order is served.</li><li>• As soon as removal details are known. Early notification of removal details is particularly important as SOCA have contacts in receiving countries that must be</li></ul>	<b>Related links</b> Links to staff intranet removed
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	<p>notified prior to the arrival of these subjects. CCD must aim to give SOCA at least three days notice of an impending removal.</p> <p>Where there is notification of confiscation proceedings which are a barrier to removal of the FNO from the UK, CCD case owners must also refer to the barriers to deportation process instruction. For more information see related link: Barriers to deportation.</p>	
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## Liaison with the Serious Organised Crime Agency (SOCA)

### Benefits of liaison with SOCA

<a href="#">About this guidance</a> <a href="#">Workflow process</a> <a href="#">Cases already allocated to a CCD case owner</a> <a href="#">Benefits of liaison with SOCA</a>	<p>This page tells you about the benefits of close liaison with the Serious Organised Crime Agency (SOCA).</p> <p>SOCA may be able to provide support in individual criminal casework directorate (CCD) cases, and have stated they are happy to assist wherever possible.</p> <p>For example, in the course of their investigations, SOCA may have come across documentation that may be of use to CCD in definitively establishing the identity and/or nationality of a foreign national offender (FNO).</p> <p>In instances where the Crown Court has made a confiscation order against an FNO, SOCA may be able to provide assistance to CCD by accessing information held on their internal database.</p>	<b>Related links</b> Links to staff intranet removed
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## Liaison with the Serious Organised Crime Agency (SOCA)

### Contact

<a href="#">About this guidance</a> <a href="#">Workflow process</a> <a href="#">Cases already allocated to a CCD case owner</a> <a href="#">Benefits of liaison with SOCA</a>	<p>This page explains who to contact for more help with a specific case with liaison with the Serious Organised Crime Agency (SOCA).</p> <p>If you have read this guidance and still need more help with this category, you must first ask your senior caseworker or line manager.</p> <p>If the question cannot be answered at that level, you may email the criminal casework directorate (CCD) process team, see related link: Email CCD process team, for guidance on the policy.</p> <p>Changes to this guidance can only be made by the modernised guidance team (MGT). If you think the policy content needs amending you must contact the CCD process team, who will ask MGT to update the guidance, if appropriate.</p> <p>MGT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the link: Email: Modernised guidance team.</p>	<b>Related links</b>  <a href="#">Changes to this guidance</a>  <a href="#">Information owner</a>  Links to staff intranet removed
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## Liaison with the serious organised crime agency (SOCA)

### Information owner

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This page tells you about this version of the liaison with the Serious Organised Crime Agency (SOCA) guidance and who owns it.

Version	4.0
Valid from date	22 April 2013
Policy owner	Criminal casework directorate (CCD), process team
Cleared by director	Richard Quinn
Director's role	Director, criminal casework directorate
Clearance date	13 October 2011
This version approved for publication by	Richard Short
Approver's role	Assistant director, modernised guidance team
Approval date	19 April 2013

Changes to this guidance can only be made by the modernised guidance team (MGT). If you think the policy content needs amending, you must contact the CCD process team (see related link: Email CCD process team), who will ask MGT to update the guidance, if appropriate.

MGT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the link: Email: Modernised guidance team.

### Related links

[Changes to this guidance](#)

[Contacts](#)

Links to staff intranet removed