

Fingerprinting foreign national offenders (FNOs)

Fingerprinting foreign national offenders (FNOs)

About this guidance

Information on fingerprinting and powers Procedure for CCD case owners to follow Destruction of fingerprint records	<p>This guidance tells criminal casework directorate (CCD) case owners how to request fingerprints to be taken from foreign national offenders (FNOs).</p> <p>Changes to this guidance – This page tells you what has changed since the previous version of this guidance.</p> <p>Contact – This page tells you who to contact for help if your senior caseworker or line manager can't answer your question.</p> <p>Information owner – This page tells you about this version of the guidance and who owns it.</p> <p>Safeguard and promote child welfare – This page explains your duty to safeguard and promote the welfare of children and tells you where to find more information.</p>	<p>In this section</p> <p>Changes to this guidance Contact Information owner</p> <p>Links to staff intranet removed</p>
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Fingerprinting foreign national offenders (FNOs)

Changes to this guidance

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[Destruction of fingerprint records](#)

This page lists the changes to the fingerprinting foreign national offenders (FNOs) guidance, with the most recent at the top.

Date of the change	Details of the change
26 April 2013	Six month review by the modernised guidance team: <ul style="list-style-type: none">• Minor housekeeping changes.
23 October 2012	Six month review by the modernised guidance team: <ul style="list-style-type: none">• No changes made.
23 April 2012	Completely revised by the criminal casework directorate (CCD) process team and the modernised guidance team.

Related links
See also

[Changes to this guidance](#)
[Information owner](#)

Fingerprinting foreign national offenders (FNOs)

Information on fingerprinting and powers

Information on fingerprinting and powers Procedure for CCD case owners to follow Destruction of fingerprint records	<p>This page gives background information on fingerprinting and the powers used to carry it out when this is required.</p> <p>Criminal casework directorate (CCD) staff must familiarise themselves with chapter 24 of the enforcement instructions and guidance on fingerprinting, see related link: 24 Fingerprinting. Taking fingerprints. Powers.</p> <p>Section 141 of the Immigration and Asylum Act 1999, which came into force on 11 December 2000, gives power to take fingerprints in immigration cases from the following people:</p> <ul style="list-style-type: none">• Any person who fails to produce a valid passport with photograph or some other document, satisfactorily establishing their identity and nationality and citizenship, when required to do so by an immigration officer (IO), on their arrival in the UK.• Any person who has been refused leave to enter the UK but granted temporary admission under paragraph 21 of Schedule 2 to the Immigration Act 1971, if an IO reasonably suspects they might break any condition imposed on them relating to residence as to reporting to the police or an IO.• Any person in respect of whom a relevant immigration decision has been made. Information on what constitutes a 'relevant immigration decision' can be found in section 82(2) of the Nationality, Immigration and Asylum Act 2002 and chapter 24 of the enforcement instructions and guidance (see related link: 24 Fingerprinting. Taking fingerprints. Powers).• An individual who has been arrested under paragraph 17 of Schedule 2 to the Immigration Act 1971. To access the act, see related links.• An individual who has made a claim for asylum.• An individual who is the dependant of someone who falls into one of the above categories. <p>The Immigration, Asylum and Nationality Act 2006 enhanced existing fingerprint provisions</p>	Links to staff intranet removed
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	under paragraph 16 of Schedule 2 to the 1971 Immigration and Nationality Act. See related links for both of these acts.	
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Fingerprinting foreign national offenders (FNOs)

Procedure for CCD case owners to follow

Information on fingerprinting and powers Procedure for CCD case owners to follow Destruction of fingerprint records	<p>This page tells you the procedure criminal casework directorate (CCD) case owners must follow when requesting fingerprints to be taken by either CCD prison operations and removals team (CCD PORT) or an immigration compliance engagement (ICE) team.</p> <p>In cases where a deportation order (DO) or removal directions (RDs) have been served, case owners must make sure that fingerprints have been taken. If not, CCD case owners must request CCD PORT staff or the local ICE team (formerly known as a local immigration team (LIT)) take the fingerprints of the foreign national offender (FNO) in question.</p> <p>Also, if the fingerprints are more than five years old, the CCD case owner must request the FNO be re-fingerprinted. All requests must be made on the ETD interview request form, ICD.4266 (which can be found on document generator on CID), using the comments box and sent to the CCT referrals inbox using related links.</p>	Links to staff intranet removed
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Destruction of fingerprint records

Information on fingerprinting and powers Procedure for CCD case owners to follow Destruction of fingerprint records	<p>This page tells you about the destruction of fingerprint records for foreign national offenders (FNOs).</p> <p>Section 143 of the Immigration and Asylum Act 1999 (as amended) requires that, if they have not already been destroyed, fingerprints must be destroyed before the end of 10 years, beginning with the day on which they were taken. To access the act, see related links.</p> <p>All fingerprints that may be taken are stored on the IABS system.</p> <p>Fingerprint records on the Immigration Asylum Biometric System (IABS) system All fingerprints stored on the IABS system will be automatically deleted from the IABS system. Physical fingerprints will be securely destroyed after the 10 year period. For more information on IABS, see related links.</p> <p>Keeping records beyond 10 years The Secretary of State (SoS) may, if it is deemed necessary, order an individual's fingerprints be kept beyond the usual 10 year period.</p>	Links to staff intranet removed
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Fingerprinting foreign national offenders (FNOs)

Contact

Information on fingerprinting and powers Procedure for CCD case owners to follow Destruction of fingerprint records	<p>This page explains who to contact for more help with a specific case on fingerprinting foreign national offenders (FNOs).</p> <p>If you have read this guidance and still need more help with this category, you must first ask your senior caseworker or line manager.</p> <p>If they cannot answer your question, they or you may email the CCD process team.</p> <p>Changes to this guidance can only be made by the modernised guidance team (MGT). If you think the policy content needs amending you must contact the CCD process team, who will ask the MGT to update the guidance, if appropriate.</p> <p>The MGT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the link: Email: Modernised guidance team.</p>	<p>Related links See also</p> <p>Changes to this guidance Information owner</p> <p>Links to staff intranet removed</p>
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Fingerprinting foreign national offenders (FNOs)

Information owner

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This page tells you about this version of the fingerprinting foreign national offenders (FNOs) guidance and who owns it.

Version	3.0
Valid from date	26 April 2013
Policy owner	Criminal casework directorate (CCD) process team
Cleared by director	Megan Smart
Director's role	CCD, director
Clearance date	2 April 2012
This version approved for publication by	Richard Short
Approver's role	Assistant director, modernised guidance team
Approval date	26 April 2013

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Related links See also

[Changes to this guidance](#)
[Contact](#)

Links to staff intranet removed