

Implementation of Section 35

Annex E: Checklist for Referrals to CIT

The following checklist should be completed before referral to your CIT

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| 1. Annex B (Doc I/V) conducted & IS35 served on individual | <input type="checkbox"/> |
| 2. Individual has had the requirements of IS35 and the consequences of not complying read/explained to him/her | <input type="checkbox"/> |
| 3. Individual has been uncooperative with the redocumentation process at interview | <input type="checkbox"/> |
| 4. Individual has been asked whether he/she will comply with the documentation process | <input type="checkbox"/> |
| 5. Subject has been asked whether he/she has a reasonable excuse for non compliance | <input type="checkbox"/> |
| 6. Reason given for non compliance with documentation process | <input type="checkbox"/> |
| A. | |
| 7. Subject has failed to supply a reasonable excuse for not complying with the documentation process | <input type="checkbox"/> |
| 8. Individual has confirmed that he/she has understood the requirements of Section 35 | <input type="checkbox"/> |
| 9. Necessary witness statements have been completed (check draft statements with Crime team before signing) | <input type="checkbox"/> |