

# Fee Payment Arrangements For Premium Applications For Leave To Remain In Cardiff, Glasgow And Solihull Public Enquiry Offices (Except PBS Dependants) - non PBS dependants applying separately to main applicant

Payment must be made 6 to 10 working days in advance of your premium appointment by posting this fee form and the relevant fee to the UK Border Agency's payment processing centre at the following address:

**UK Border Agency  
Premium Payments  
PO Box 504  
Durham  
DH99 1WE**

This form is valid  
only for payments  
made on or after  
6 April 2013

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## APPLICATION - PAYMENT GUIDANCE NOTES

### Applications made at Glasgow, Cardiff and Solihull PEOs

Glasgow, Cardiff and, from 1 October 2012, Solihull PEOs no longer have the facility to take payment for premium applications on site; payments will be processed remotely at the UK Border Agency's payment processing centre in Durham. From this date, there will be two ways of making payment for a premium application in Glasgow, Cardiff and Solihull. You can still pay on the day of your appointment provided this is by **credit or debit card only**. The regular PEO fee form should be used in this instance, but it will not be possible to pay by postal order or bankers draft in these PEOs. Payment acknowledgement will be provided to you in the PEO.

For applications made in person at a public enquiry office, the total fee includes a £100 appointment fee, which may be retained should the applicant fail to attend their appointment without good reason.

Alternatively, you may choose to submit your payment by post 6-10 days in advance of your appointment in Glasgow, Cardiff or Solihull PEO, using this fee form, and if you do so, you will still be able to pay by postal order or bankers draft as well as credit or debit card. Payment acknowledgement confirming your unique payment reference number will be returned to you by first class post, and you should take this with you on the day of your appointment as proof of payment, together with your signed application form and supporting documents.

### Fees for the main applicant, and dependants applying separately to the main applicant

Category	Fee
SET(O), SET(M)	£1426
Settlement - where main applicant is a national of Croatia, FYR Macedonia or Turkey (Main applicant only)	£1321
SET(F)	£1426
FLR(O), FLR(M), FLR(IED)	£953
Transfer of Conditions, NTL	£522

Tier 1 (G) including where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1920
Tier (I), Tier (E)	£1426
Tier 1 (Graduate Entrepreneur)	£781
Tier 1 (Graduate Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£740
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)	£953
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia	£895
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)	£787
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia	£746
Tier 4	£781
Tier 5	£575
Tier 5 -where main applicant is a national of Croatia, FYR Macedonia or Turkey	£555

Please note that the following applications under the Points Based System cannot be validly made at a Public Enquiry Office:

- Tier 5 (Youth Mobility Scheme)

However dependants of persons who already have leave in these categories of the Points Based System may make an application on this form in a Public Enquiry Office on payment of the separate premium (PEO only) fee.

**Fees for any dependant applying with the main applicant. This fee is per dependant and is in addition to the main applicant fee.**

Category	Fee
SET(O), SET (M)	£1163
Settlement - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1163

Category	Fee
FLR(O), FLR (M), FLR (IED)	£808
Transfer of Conditions, NTL	£522

## How you can pay

You can pay by any of the following methods:

- Postal Order
- \*Debit card - Delta, Maestro\*\* (including Solo)
- \*Credit card<sup>1</sup> - Mastercard, Visa (including Electron) or American Express (Amex)

- Bankers draft

\*\* Maestro - Only Maestro cards issued in the UK can be accepted.

Please note that you will not be able to proceed with your premium appointment if you do not pay the specified fee in full or if you pay by any method other than those specified above. If your payment is rejected, you will be required to make a fresh premium payment before your application can be considered, either by posting the correct fee using an acceptable payment method, together with this form, to the address given on the front page at least 6 days before your appointment; or by paying the correct fee by credit or debit card only when you attend Glasgow, Cardiff or Solihull PEO for your appointment.

Any delay in making the correct payment and therefore having your application considered may affect your appeal rights if your application is subsequently refused.

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<sup>1</sup> Please note that when making large or multiple payments using your credit card, the anti fraud measures that banks operate sometimes stop the full payment being taken. This is because either the maximum limit on a single transaction, or the number of transactions allowed in a given period of time, has been exceeded. To prevent this you must ensure that you inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your payment.

If the payment submitted does not cover the full cost of your application, it will be rejected and returned to you and you will not be able to proceed with your premium appointment until correct payment has been made.

## Postal Orders/Bankers Draft

You must make the postal order payable to 'Home Office' and cross the postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct. Attach your postal order to the front of the application form.

## Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1.

**A1 Fee Details** Tick the fee appropriate to your application - see above guidance.

### A2 Application Details

A2.1-A2.2 The address for correspondence may be your home address in the UK, or that of the main applicant. However, if a solicitor or other authorised immigration adviser is submitting the application, it should be their address at A2.1 and their name at A2.2.

A2.3 Applicant's full name.

A2.4 Applicant's date of birth.

A2.5 Applicant's email address.

## Method of Payment

A2.6 Tick one of the boxes to show which method of payment you are using.

A2.7 Tick which PEO you are making application at.

A2.8 Paying by Bankers Draft

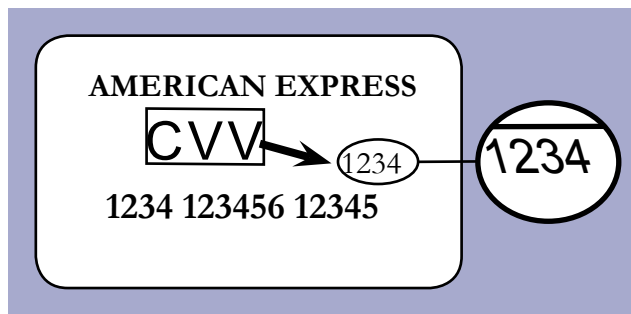
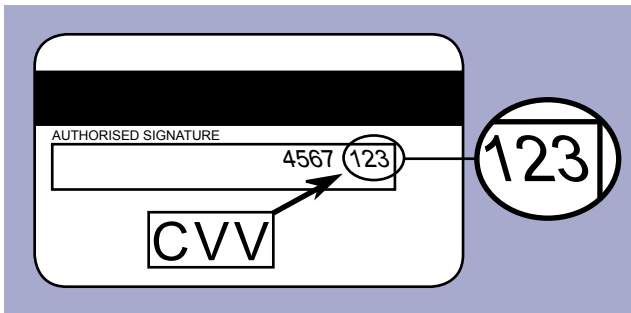
A2.9 Tick one of the boxes to show which card you are using.

A2.10 The name as displayed on the credit/debit card.

A2.11 Card number - this is the long number across the centre of the card.

A2.12 Enter the details where available on the card.

**The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card. (see below)**



A2.13-A2.14 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

**SECTION 1 - PAYMENT DETAILS****A1 Fee Details**Tick  
appropriate  
box below**PEO Application**

SET(O),	<input type="checkbox"/>	£1426
SET(O) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£2589
SET(O) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£3752
SET(O) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£4915
SET(M)	<input type="checkbox"/>	£1426
SET(M) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£2589
SET(M) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£3752
SET(M) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£4915
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	<input type="checkbox"/>	£1321
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£2484
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£3647
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£4810
SET(F) - where applicant is under the age of 18 years	<input type="checkbox"/>	£1426
SET(F) - where applicant is over the age of 18 years	<input type="checkbox"/>	£1426
FLR(O)	<input type="checkbox"/>	£953
FLR(O) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£1761
FLR(O) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£2569
FLR(O) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£3377
FLR(M)	<input type="checkbox"/>	£953
FLR(M) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£1761
FLR(M) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£2569

FLR(M) - total fee for lead applicant plus 3 dependants		£3377
FLR(IED)		£953
FLR(IED) - total fee for lead applicant plus 1 dependant		£1761
FLR(IED) - total fee for lead applicant plus 2 dependants		£2569
FLR(IED) - total fee for lead applicant plus 3 dependants		£3377
Transfer of Conditions		£522
Transfer of Conditions - total fee for lead applicant plus 1 dependant		£1044
Transfer of Conditions - total fee for lead applicant plus 2 dependants		£1566
Transfer of Conditions - total fee for lead applicant plus 3 dependants		£2088
NTL		£522
NTL - total fee for lead applicant plus 1 dependant		£1044
NTL - total fee for lead applicant plus 2 dependants		£1566
NTL - total fee for lead applicant plus 3 dependants		£2088
Tier 1 (General)		£1920
Tier 1 (Investor)		£1426
Tier 1 (Entrepreneur)		£1426
Tier 1 (Graduate Entrepreneur)		£781
Tier 1 (General) - where main applicant is a national of Croatia, FYR Macedonia or Turkey		£1766
Tier 1 (Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey		£1321
Tier 1 (Graduate Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey		£740
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)		£953
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia		£895
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)		£787

Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia		£746
Tier 4		£781
Tier 5		£575
Tier 5 - where main applicant is a national of Croatia, FYR Macedonia		£555



**Applicants should refer to the Payment Guidance Notes which accompany this application form. Please complete this section in block capitals and black ink.**

[illegible][illegible][illegible]

Day      Month      Year

[illegible]

Banker's draft - go to question A2.8	<input type="checkbox"/>	United Kingdom postal order (payable to 'Home Office')	<input type="checkbox"/>
<div style="border: 1px solid black; padding: 5px;"> <p><b>A2.7 Making application at:</b></p> <p> <b>Cardiff</b> <input type="checkbox"/> <b>Glasgow</b> <input type="checkbox"/> <b>Solihull</b> <input type="checkbox"/> </p> </div>			

Cheque number	Account number	Sort code
<div style="display: flex; justify-content: space-between;"> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> </div>	<div style="display: flex; justify-content: space-between;"> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> </div>	<div style="display: flex; justify-content: space-between;"> <div><input type="text"/></div> <div><input type="text"/></div> <div>-</div> <div><input type="text"/></div> <div><input type="text"/></div> <div>-</div> <div><input type="text"/></div> <div><input type="text"/></div> </div>

Which card are you using for payment? Please tick a box and complete A2.10 - A2.14 below.

Visa / Electron	<input type="checkbox"/>	MasterCard /Amex	<input type="checkbox"/>	Delta	<input type="checkbox"/>	Maestro/ Solo	<input type="checkbox"/>
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**A2.10** Name on card

[illegible]

<b>A2.12</b> Card details	Valid from	Expiry date	Security No - CVV 3 digit number (or 4 digit number for Amex)	Issue No. (where available)
	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>

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Day		Month		Year			